

Vedavyasa Institute of Technology, Karadparamba(PO),Malappuram Dt.

Minutes of Grievance Redressal Committee held on 3.8.2018

The following members were present at Principals Chamber:

HOD ECE-Prof.Periasamy , HOD CE-Er.Hanzil AO-Mr.Narayanan  
HOD CSE-Dr. S. Kavitha Murugesan, HOD EEE-Prof.Bala Krishna Pillai, HOD MECH -Er. Sajan V  
Chair Person: Dr.Sangheethaa S

**The following points were discussed regarding Academic activities of Odd semester B.Tech.**

The college is having its own grievance Redressal system in an informal manner i.e through direct supervision of the Principal.

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students' Grievance Cell

**Objective:**

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint can be reported through online redressal scheme available in the college portal.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal

  
HOD ECE-

  
HOD S&H-

  
HOD CE-

  
HOD CSE

  
HOD EEE

  
HOD MECH

Copy To:

1. Hon' Chairman,Vedavyasa Trust
2. Vedavyasa Office.
3. All Dept HOD's



**Student grievances received and actions taken during the odd semester 2018-19**

Sl.No	Grievance	Action taken
1	Series test 1 was conducted two exams per day, students requested to make it one exam per day.	Series exam 2 was conducted one exam per day
2	No Notice board for NSS	Provided
3	No Meeting room for NSS	Provided
4	No Dust bin in Main block	Provided
5	Number of books to borrow in library is less (only 3)	Increased to 5
6	No need of yoga class	Removed from schedule
7	Need a cultural fest	Conducted ethnic day on 21/11/18
8	Girl students felt they reach home late due to long distance travel.	Allowed them to stay in hostel during exam time.
9	Extended time for studies (for hostel students)	Four class rooms are kept open till 9 pm for students to study.
10	Hostel menu need to be improved	Included new food items in the menu

