# VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077 Affiliated To AICTE, APJAbdul Kalam Kerala Technological University, And Govt. Of India

# Constitution of Career Guidance & Placement Cell for the year 2023-24

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook of AICTE, a Committee as detailed below has been reformed.

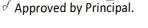
<sub>ame</sub> of the Committee <sub>ate of</sub> Constitution <sub>spons</sub> ibility of the members	Career Guidance & placement Cell 2023-24 07.02.2024 It shall be the duty of the career guidance and placement cell to locate job opportunities for under Graduates and post Graduates passing out from the	
<sub>gher</sub> Authority / Management	college by keeping in touch with reputed firms and industrial establishments. The Committee will report to the Principal/Director	
mbers:	Name	Designation/ Responsibility
mbers:		

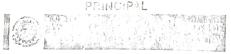
Merrin	Ivalle	Designation/ Responsibility
Chairman	Dr. S. Sangheethaa	Chairperson, Principal, Vedavyasa Institute of Technology-
convener	Ms. Rinsa Febin	placement officer
General Secretary	Mr shujikumar	AP,S&H
Member	Er. Divya K.K.	Assoc. Prof. & Head, Department of CE, VVIT
Member	Prof. Balakrishnan pillai	Assoc. Prof. & Head, Department of EEE, VVIT
Member	Dr. Prof. C .Periasamy	Assoc. Prof. & Head, Department of Ec, VVIT
Member	Dr. Lijin George	Assoc. Prof. & Head, Department of ME,
		VVIT

Responsibility of the Cell

- To providing guidance and assistance for the students to achieve their career goals and to provide awareness on Higher Education or Studies.Selfemployment and Job opportunities.
- To make the students comfortable and bring forth their inherent capabilities, the counselling and guidance must be given to the students in the beginning through various measures viz.tutorials,organizing competitions, group discussion, interactive sessions, e-learning. usage etc.
- To improve the communication Skills of the students through various measures

The Constitution was adopted by the members to achieve the aims and execution of duties.





Near Ramanattukara, Karad Paramba P.O. Malappuram Distríct. PIN - 673 632





#### Circular

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Students Career Guidance & Placement Cell has been formed for the academic year 2023-24 with the following members.

Chairman : Dr Sangheethaa S, Principal

Members: (Faculty) : Ms Rinsa Febin, AP CE

: Mr Sujikumar, AP S&H

: Prof. Balakrishna Pillai, HOD EEE

: Ms.Divya K K, HOD CE

: Dr. Prof C .Periasamy, HOD ECE

: Dr Lijin George, HOD ME



Vedavyasa Hills Ponnempadam Karad Paramba P.O <sup>Near</sup> Ramanattukara Malappuram Dist., Kerala, India





# petails of committee members

ESIGNATION IN	NAME	DESIGNATION
OMMITEE HAIRMAN	Dr. S. Sangeethaa	Principal
		Ph: 9747552961 Mail Id:principal@wit.org
- mor	Ms. Rinsa Febin	Placement officer
convener		Ph:9072596538
		Mail Id: Rinsafebin@gmail.com
General Secretary	Mr. Sujikumar	AP, s& H
()chorta a		Ph:+91 99528 37470
Member	Er. Divya KK	HOD, CE
1101-0		9400906939
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Member	Prof. Balakrishna Pillai	HoD,EEE
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Member	Dr. Prof C . Periasamy HOD ECE	HoD ,ECE
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Member	Dr Lijin George HOD ME	HoD ,ME
		7837838483
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### Vedavyasa institute of technology Karad Rd, Kerala Minutes of placement meeting Conducted on : 22-03-24

Meeting called by	Dr. S Sangheethaa S(principal)	
Type of meeting	Placement meeting	
facilitator	Rinsa Febin (placement officer)	
Mode: offline	Meeting hall	
	22-03-24 time :3. 00p.m-3:30pm	
Participants; Mr suji Kumar (AP), Dr. Lijin George (ME), Ms. Anjana (Cse),		
Ms. Soumya (Eee), Ms sayahna (Ece)		

The following pints were discussed in the meeting

	Q	Action to be taken
Suggestion/matter	Suggestion /matter	Action to be tange
raised	discussed	
Hiring by different	Aiders is hiring for	Placement officer,
	engineering trainee	concerned department
companies		staff placement in charge

The above points were discussed and resolved so that the action will be done with immediate effect by all the members present.

Placement officer

principal