



VEDAVYASA INSTITUTE OF TECHNOLOGY


Kakkove, Malappuram Dt, Kerala,

Affiliated To AICTE,

APJAbdul Kalam Kerala Technological University and Govt. Of India

Phone: 0483-2832157, Mob: 9446565077

Constitution of Canteen Committee for the academic year 2023-24 ODD semester	
In compliance with the order of Dr Sangheethaa, Principal, issuing from the requirement of Academic Regulations of AICTE , a committee as detailed below has been formed.	
Name of the Committee:	Canteen Committee for the year 2023 - 24
Date of Constitution:	22.07.2023
Aim of the Advisory Committee	The committee shall consider the grievances related to Canteen and give recommendations to the Principal for action.
Process of the Meetings	The Committee members shall meet when they receive any grievances from the students in oral or written form and discuss the possible solutions and recommend the case to the principal for action. The committee shall also meet atleast twice in the semester to discuss the proceedings of the meetings
Frequency of the meetings:	Two meetings in a semester.
Duties of members of the Committee	To ensure upkeep of the canteen, counsel students, keep minutes of meetings, maintain communication with parents, present minutes and action taken reports to HoD & Principal.
Higher Authority / Management	The Committee will report to the Principal
Members:	
Lr Periasamy	Ms Sruthi
Dr Lijin George	Ms Megha
Dr Sanal Kumar	Mr Sujikumar
Ms Sreckala	Mr Md Rashique
Ms Saranya	Mr Binoy
Ms Amal	Ms Anjusha
The Constitution was adopted by the college following concurrence of the members to achieving the aims and execution of duties.	
Approved Dr Sangheethaa, Principal	

 **VEDAVYASA** INSTITUTE OF TECHNOLOGY
Near Ramanattukara, Karad Paramba P.O.
Malappuram District. PIN - 673 632

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Minutes of Canteen Committee for the academic year 2023-24 ODD semester

Date of Meeting:	04.10.2023 @ 11.00 am	
Meeting called by	Dr Shangheethaa Principal	
Felicitor	Dr Periasamy	
Type of meeting	Canteen Meeting	
Venue	Principal Champer	
Members:		
Dr Periasamy	Ms Sruthi	
Dr Lijin George	Ms Megha	
Dr Sanal Kumar	Mr Sujikumar	
Ms Sreekala	Mr Md Rashique	
Ms Saranya	Mr Binoy	
Ms Amal	Ms Anjusha	
Agenda	Discussion on the recent issues .	
Points raised	Points discussed	Action to be taken by
1 Consumables	Ensuring supply of fresh vegetables	Dr Periasamy Ms Shobana
2 Weekly Inspections	Must be carried out by all the departments on rotation basis	All HODs
3 Painting at kitchen	Must be carried out	Mr Padmanaban
4 Fencing surrounding kitchen	Must be carried out	Mr Padmanaban
5 Construction of concrete basin at kitchen	Required	Mr Padmanaban
The above points were discussed and resolved so that action will be carried out with immediate effect by concerned		
Dr Periasamy	Ms Sruthi	
Dr Lijin George	Ms Megha	
Dr Sanal Kumar	Mr Sujikumar	
Ms Sreekala	Mr Md Rashique	
Ms Saranya	Mr Binoy	
Ms Amal	Ms Anjusha	
	 Principal	



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