



VEDAVYASA INSTITUTE OF TECHNOLOGY
Kakkove, MalappuramDt, Kerala, 0483-2832157, Mob:9446565077
Affiliated To AICTE, APJ Abdul Kalam Kerala Technological University ,And
Govt.Of India

Circular

In compliance with the order of DR.S.Sangheetha,Principal ,issuing from the requirement of Academic regulation of APJ Abdul Kalam Technological University ,Kerala and approval process Handbook AICTE ,Grievance Redressal committee for faculty has been formed for the academic year 2023 -2024 with the following members.

Chair person :Dr.S.Sangheetha ,Principal
Members (Facuty) :Er.Divya.K.K,HOD Civil
:Sayahna R V ,Asst.prof,ECE
:Dr.prof.Kumeresan V,NIT
:Mr.Narayanan. T

For any sort of concern kindly contact the above people and email to vvit@vedavyasa.org


PRINCIPAL

VEDAVYASA INSTITUTE OF TECHNOLOGY
Near Ramanattukara, Karad Paramba. P.O.
Malappuram District, PIN. 673 632





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Constitution of Grievance Redressal cell Faculty for year 2024-25

In compliance with the order of Dr.Sangheethaa, Principal ,issuing from the requirement of academic regulations of APJ Abdul Kalam Technological University, Kerala, and Approval process hand book of AICTE ,a committee as detailed below has been reformed .

Name of the committee **Grievance Redressal Cell Faculty 2024-25**

Date of Constitution **19-07-2024**

Responsibility of the members It shall be the duty of Grievance Redressal for faculty to look into the complaints lodged by any faculty ,and judge is merit. The grievance cell is also empowered to look into matters of harassment. Anyone with genuine grievance may approach the Principal/Director through email.

Higher Authority
/Management
Members

The committee will report to the principal /Director

Name	Designation/responsibility
Dr.S.Sangheethaa	Chairperson,Principal,vedavyasa institute of technology
Er. Divya K K	Assoc.prof & Head, Department of civil engineering
Sayahna RV	Asst.prof ,Department of electronics and communication
Dr.Prof Kumareshan V,NIT	Member,Asst.prof,NIT Calicut
Mr.Narayanan T	Administrative officer,Vedavyasa institute of technology

Responsibility of the cell

- The committee administrators make decisions concerning faculty welfare,taking up issues reported by faculty and resolve them.
- The committee meets if any need arises to discuss the problems and probable ways of improvement in the standards with the respective facilities and the like.

The constitution was adopted by the members to achieve the aims and execution of duties

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GRC MEMBERS	PHONE NUMBER	MAIL ID
Dr.S.Sangheethaa	6538607254	vvit@vedavyasa.org
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Sayahna RV	8281488270	sayahnavit@gmail.com
Dr.Prof Kumareshan V,NIT	0495 2503257	vkumeresan@gmail.com
Mr.Narayanan T	9946000850	narayananthannani@gmail.com




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Vedavyasa institute of technology		
Minutes of meeting :Faculty Greivance Committe		
Date :8/8/24	Time:2pm	Location :principal office
Meeting called by	Dr.S.Sangheethaa,Principal	
Type of meeting	Awareness meeting	
Agendas	To give the awareness about the roles of the committee.	
Discussion		
We have constituted a Grievance Redressal Cell to address genuine problems and complaints of faculty The complaint management mechanism is carried out in three levels in institution.		
A meeting was called by Dr.S.Sangheethaa,Principal,VVIT, to give the awareness of roles of the committee members and seek any problems faced by faculties like bias ,workplace harassments. The committee members are requested to inquire each faculties for the difficulties they have faced if any.They are also advised to check the work place conditions of faculties.		




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