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Vedavyasa Institute of Technology

Constitution of Library committee for the year 2019-20

In compliance with the order of Dr S. Sangheetha, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, 2019, a Committee as detailed below has been formed.

Name of the Committee	Library council for the year 2019-20
Date of Constitution	12.07.2019
Aim of the Library council	This council is meant to look for new requirements for books, subscriptions for every semester.
Meetings	At least one per semester, preferably well before the beginning of the semester.
Responsibility of the members	Collect suggestions from students and staff for any additional requirement of books To suggest subscription of journals, ebooks
Higher Authority / Management	The Committee will report to the Principal
Members:	Chair Person: Ms. Jayabharathi Librarian Members : Dr. Kavitha HOD CSE, Dr. Periasami HOD ECE, Prof Balakrishnan HOD EEE, Ms. Meenu AP CE, Mr. Vyshakh AP Mech.


The Constitution was adopted by the members to achieve the aims and execution of duties.

Approved by  Dr. S. Sangheetha, Principal.



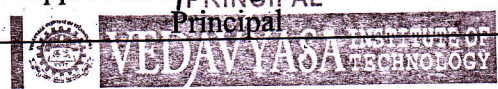
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Malappuram District, PIN - 673 632




Jayabharathi - le .

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Vedavyasa Institute of Technology			
Library Council Meeting			
Date: 12 July 2019	Time 2:30 to 3 pm	Location:: Office of Principal	
Meeting called by	Dr Sangheethaa S, Principal		
Type of Meeting	Library Council Review Meeting		
Facilitator	Ms Jaayabharathy K, Librarian		
Note-taker	Dr Periasamy		
Attendees	Dr Kavitha Murugesan, Dr Periasamy C, Mr. vyshakh Ms Meenu Ms Aparna		
Agenda	To discuss requirement of books, journals, and others for the Odd semester of 2019		
Discussion	With the commencement of a new year it was felt additions needed to be made to the library to serve the student community to a greater degree, in this context, proposal was made to purchase more books		
Resolutions	To purchase books that are to be added to the library:		
Action	Person responsible	Deadline	Action taken on
Purchase of books;	Librarian, Principal	Immediate	27/08/2019
Signed: Dr Periasamy C.		Approved: Dr Sangheethaa S Principal	



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12/08/2019

Jaayabharathy -k
Librarian

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VEDAVYASA INSTITUTE OF TECHNOLOGY

LIBRARY COUNCIL- MEETING

Action taken report of meeting 12.07.2019

The following actions were implemented

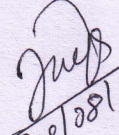
1. 45 new books are purchased

Date: 24.08.2020


Principal


PRINCIPAL
VEDAVYASA INSTITUTE OF TECHNOLOGY
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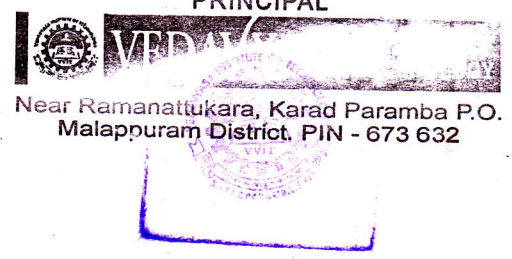



24/08/2020

Jayabharathi - K
Librarian

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VEDAVYASA INSTITUTE OF TECHNOLOGY			
Library Council Meeting			
Date:9 December 2019	Time:2.30 to3 pm	Location : Office of Principal	
Meeting Called by	Dr. Sangheetha S Principal		
Type of Meeting	Library council Review Meeting		
Facilitator	Ms. Jayabharathy, K, Librarian.		
Note-taker	Dr. Periasamy		
Attendees	Dr. Kavitha Murugesan, Dr. Periasamy C, Ms. Meenu Ms. Aparna		
Agenda	To Discuss requirement of Books, journals, and others for the even semester of 2020		
Discussion	Since the new semester is about to begin soon , it was felt additions needed to be made to the library to serve the student community to a greater degree, in this context, proposal was made to purchase more books, to seek subscriptions of EBSCO, the leading provider of research databases, e-journals, e books. Closing the library at 4 pm restricted student access, so it was suggested that the library be kept open till 6.30 pm		
Resolutions	To purchase books that are to be added to the library: To subscribe to EBSCO for access to e-books and e-journals. To inform students and staff about EBSCO and to provide access to it. To extend library hours from 4 to 6.30 pm		
Action	Person Responsible	Deadline	Action taken on
Purchase of Books,	Librarian, Principal	Immediate	10/01/2021
Signed. Dr. Periasamy C		 Approved: Dr. Sangheetha S • Principal PRINCIPAL	



Jayabharathy

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VEDAVYASA INSTITUTE OF TECHNOLOGY

LIBRARY COUNCIL- MEETING

Action taken report of meeting 09.12.2019

The following actions were implemented

1. 160 new books are purchased
2. 9 new journals are subscribed from Jan 2020
3. EBSCO online subscription is done
4. Notices are displayed and read in class, that the library timings are increased from 4 pm to 6.30 pm

Date: 10.01.2020

Principal
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librarian.