



VEDAVYASA INSTITUTE OF TECHNOLOGY
Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJAbdul Kalam Kerala Technological University, And Govt. Of India

Constitution of Admission Committee for the year 2024-25

In compliance with the order of Dr Arun Korath Director, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook 2018-19 of AICTE, a Committee as detailed below has been reformed.

Name of the Committee	Admission Committee 2024-25
Date of Constitution	10.07.2024
Responsibility of the members	It shall be the duty of the admission committee to do the periodic review of admissions policies and practices and promulgating and adopting any necessary revisions.
Higher Authority / Management	The Committee will report to the Principal

Designation in Committee	Name	Designation
Chairman	Dr. Arun Korath	Director
Member	Smt. Kala Korath	Chairperson
Member	Mrs. Divya K.K.	Assoc. Prof., CE
Member	Ms. Megha P	AP, S&H
Member	Ms. Amal Mohammed	AP, CE

Responsibility of the Cell

- To prepare attractive brochures, prospectus and hand-outs for wider publicity and to collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year.
- To prepare plan for addressing 12th standard, diploma students as a career counselling activity and to place advertise mention newspapers regarding admissions as and when permitted by the respective Conveners of admissions.
- To assist the students and to interact with the parents during admissions and to advise the Principal on improving facilities from the feedbacks got from parents and students during admission counselling and to submit the list of admissions made by the college to the concerned competent authorities and get approved.

The Constitution was adopted by the members to achieve the aims and execution of duties.



Approved by Dr. Arun Korath



VEDAVYASA INSTITUTE OF TECHNOLOGY

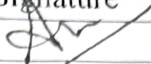



Approved by AICTE New Delhi, Govt of Kerala
and Affiliated to APJ KTU, Calicut University

MINUTES OF ADMISSION COMMITTEE

The Admission Committee meeting of VedaVyasa Institute of Technology is held on 15-07-2024 at 2:00 pm in Offline mode

SINO	Name of Members	Designation	Designation in FC
1	Dr Arun Korath	Director	Chairman
2	Ms Divya K K	HOD CE	Member
3	Ms Megha P	AP,S&H	Member
4	Ms Amal Mohammed	AP,CE	Member

Points Discussed	Resolution
1) Welcome by the Chairman	Director Dr Arun Korath welcomed all the members of meeting
2) It was insisted that the admission processes be given wide publicity by conducting Technical sessions in schools, conducting Expo, circulating pamphlets. Fixing banners, setting up hoardings, advertising in local TV channels and Whatsapp Groups.	Noted and Ms Divya and Ms Megha was assigned for the work
3) Principal insisted that during admission either of parents (father or mother) should definitely accompany their wards	Noted by members
4) Directed instructed that admission panel members be fully aware of the eligibility criteria for granting admission into each of respective UG courses based on the subjects opted in the higher secondary curriculum	Noted by members

SINO	Name of Members	Signature
1	Dr Arun Korath	
2	Ms Divya K K	
3	Ms Megha P	
4	Mrs. Amal Mohammed	

Approved by

Chairman



Chairman & Managing Trustee
vedavyasa Trust
Chalappuram, Calicut-2





VEDAVYASA INSTITUTE OF TECHNOLOGY

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MINUTES OF ADMISSION COMMITTEE

The Admission Committee meeting of VedaVyasa Institute of Technology is held on 07-06-2024 at 2:00 pm in online mode

SI NO	Name of Members	Designation	Designation in FC
1	Dr Arun Korath	Director	Chairman
2	Ms Divya K K	HOD CE	Member
3	Ms Megha P	AP,S&H	Member
4	Ms Sreekala	AP,ECE	Member
5	Ms Amal Mohmaed	AP, CE	Member
6	Ms Athira	Non teaching staff	Member

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2	Ms Divya K K	
3	Ms Megha P	
4	Ms Sreekala	
5	Ms Amal Mohmaed	
6	Ms Athira	

Approved by



Chairman

