

# VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077  
Affiliated To AICTE, APJ Abdul Kalam Kerala Technological University, And Govt. Of India

## Constitution of Building Committee for the year 2019-20

In compliance with the order with the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook of AICTE, a Committee as detailed below has been reformed.

Name of the Committee	<b>Building Committee 2019-20</b>
Date of Constitution	<b>03.06.2019</b>
Responsibility of the members	It shall be the duty of the building committee to monitor the requirement /need of the building related issues (Repair, Alternation, New construction, Maintenance & all legal formalities).
Higher Authority / Management	The Committee will report to the Director

Designation in Committee	Name	Designation
Chairman	Dr. Arun Korath	Director, VVIT
Member	Dr. Sangheethaa S.	Principal, VVIT
Member	Prof. Balakrishna Pillai	HoD, EEE
Member	Er. Divya K.K.	HoD, CE
Member	Mr. Padmanabhan	Supervisor

Responsibility of the Cell

- To prepare phase-wise, comprehensive, time-bound plans to construct new buildings (As per AICTE norms), as and when required and get it approved by Governing Council.
- Completing all the necessary formalities regarding the sanction from the concerned authorities.
- To complete the legal formalities regarding land, building and municipal taxes.
- To supervise and monitor all the work under construction and get the work completed strictly as per schedule.
- To prepare a plan for furniture required for various Departments / cells of the Institution.
- To monitor the status of all buildings, to forward the proposals of renovation and maintenance, carry out routine maintenance of the buildings.

The Constitution was adopted by the members to achieve the aims and execution of duties.



Approved by Dr. S. Sangheethaa, Principal.



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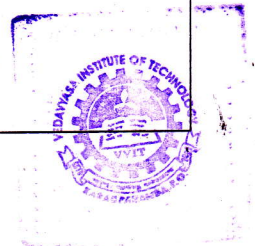
Approved by AICTE New Delhi, Govt of Kerala  
and Affiliated to APJ KTU, Calicut University

## MINUTES OF BUILDING COMMITTEE






The finance committee meeting of Vedavyasa Institute of Technology is held on 24.05.2019 at 10.30 a.m. in director's office.

Sl. No.	Name of the Members	Designation	Designation in FC
1	Dr. Arun Korath	Director, VVIT	Chairman
2	Dr. Sangheetha S.	Principal, VVIT	Member
3	Prof. Balakrishna Pillai	HoD, EEE	Member
4	Er. Divya K.K.	HoD, CE	Member
5	Mr. Padmanabhan	Supervisor	Member

Points Discussed	Resolution
1) Welcome by the Chairman	Dr. Arun Korath, Chairman welcomed the members of the meeting.
2) To confirm and approve the minutes of the previous meeting of the Building Committee held on 1 <sup>st</sup> June 2018	Read and ratified
3) To discuss about the plan of construction of new road for the college from Kakkove	Discussed and approved to do the plan of it
4) To discuss about the maintenance work required and procurement of building amenities if any during the academic year	Discussed and ratified



2019-20	
5) To discuss about the working and procurement of electrical fixtures, testing of water quality, checking the working of fire extinguishers etc:	Discussed and rectified

Sl. No.	Name of the Members	Signature
1	Dr. Arun Korath	
2	Dr. Sangheethaa S.	
3	Prof. Balakrishna Pillai	
4	Er. Divya K.K.	
5	Mr. Padmanabhan	

Approved by,




**Chairman**  
Chairman & Managing Trustee  
Vedavyasa Trust  
CIET, Chalappuram, Calicut-2