



VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJAbdul Kalam Kerala Technological University, And Govt. Of India

10-09-2024

Circular

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook AICTE, Planning and Monitoring Committee has been formed for the academic year 2024-25 with the following members.

Chairman : Dr. Arun Korath Director VVIT

Convenor : Dr Sangheethaa S Principal

Members : (Faculty) : Er. Divya K.K. HOD CE

: Dr. Periasami C HOD ECE

: Dr. Lijin George HOD ME

: Mr. Binoy P AP ME

: Ms. Ranjana C HOD CSE

: Ms. Sayanha PG Co-ordinator

For any sort of concern kindly contact the above people and email to vvit@vedavyasa.org


PRINCIPAL
 **VEDAVYASA** INSTITUTE OF TECHNOLOGY
Near Ramanattukara, Karad Paramba. P.O.
Malappuram District, PIN. 673 632





VEDAVYASA INSTITUTE OF TECHNOLOGY

APPROVED BY GOVT. OF KERALA, AICTE NEW DELHI & AFFILIATED TO KERALA TECHNOLOGICAL UNIVERSITY
INDUSTRY INTERACTION CELL

DETAILS OF MEMBERS

Name	Designation	Mobile No.	Email Id
Dr. Arun Korath	Director, Vedavyasa Trust	9567593304	arunkorath@gmail.com
Dr. Sangheetha S.	Principal	9747552961	sangheetha@gmail.com
Er. Divya K.K.	HoD, CE	9400906939	hodce@vedavyasa.org
Dr. Periasamy C.	HoD, ECE	9445010909	hodece@vedavyasa.org
Mrs. Ranjana C	HoD, CSE	9497310621	hodcse@vedavyasa.org
Mr. Binoy P.	Assoc. Prof., ME	9446339929	binoypoyili.vedavyasa@gmail.com
Ms. Sayanha	PG Co-ordinator	8281488270	sayahnar@gmail.com
Dr. Lijin George	HoD, ME	7837838483	hodme@vedavyasa.org


PRINCIPAL
 **VEDAVYASA INSTITUTE OF TECHNOLOGY**
Near Ramanattukara, Karad Paramba. P.O.
Malappuram District, PIN. 673 632





VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJ Abdul Kalam Kerala Technological University, And Govt. Of India

Constitution of Planning & Monitoring Committee for the year 2024-25

In compliance with the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook 2018-19 of AICTE, a Committee as detailed below has been reformed.

Name of the Committee	Planning & Monitoring Committee 2024-25
Date of Constitution	10.07.2024
Responsibility of the members	It shall be the duty of the planning and mentoring committee to develop and update mentoring process and procedures, organise meetings as and when required.

Higher Authority / Management The Committee will report to the Principal

Designation in Committee	Name	Designation
Chairman	Dr. Arun Korath	Director, Vedavyasa Trust
Convenor	Dr. Sangheetha S.	Principal
Member	Er. Divya K.K.	HoD, CE
Member	Dr. Periasamy C.	HoD, ECE
Member	Mrs. Ranjana C	HoD, CSE
Member	Mr. Binoy P.	Assoc. Prof., ME
Member	Ms. Sayanha	PG Co-ordinator
Member	Dr. Lijin George	HoD, ME

Responsibility of the Cell

- To implement steps for helping high performing employees develop their leadership abilities and teaching new workers about the company and the expectations of management.
- To assist employees in meeting their career goals by honing new capabilities and to build productive relationships among co-workers.
- To Assess training needs, analyze gaps in knowledge, skill, or practice, Write SMART learning objectives, planning and implementing learning activities and evaluating outcomes.



The Constitution was adopted by the members to achieve the aims and execution of duties.

Approved by Dr. Sangheetha S., Principal.



VEDAVYASA INSTITUTE OF TECHNOLOGY
PLANNING & MONITORING COMMITTEE

Date: 14th July 2024

Time: 2.00 to 3.00 PM

Location: Principals Chamber

Meeting Called By: Dr. S. Sangheethaa, Principal

Type of Meeting: Planning & Monitoring Committee Meeting

Facilitator: Er. Divya K.K.

Attendees:
Dr. Periasamy C. HoD ECE
Dr. Lijin George HoD ME
Er. Divya K.K HoD CE
Er. Ranjana C. HoD CSE
Mr. SanalKumar T HoD S&H
Er. Soumya K., AP EEE
Dr. Revathi External Member

Agenda

1. Welcome greetings by Prof. Dr. Sangheethaa S., to all members
2. Planning & monitoring all activities for the improvement of academic results
3. Planning & monitoring all activities related to research and development
4. Monitoring activities related to the development of entrepreneurship and other start up related activity
5. Planning & monitoring all activities related to the placement of the students

Discussion

1. All the members gave different suggestions for the improvement of academic performance.
2. All members were encouraged to apply for funded projects from KITU, DST and other funding agencies.
3. Entrepreneurship cell was formed and suggestions were given to develop ideas and submit those in YIP, Yukthi portal.
4. Providing placement related workshops and other placement assistance activities were discussed.

Resolution

1. Teachers were strictly conveyed to conduct periodic exams after each exam and conduct remedial classes for weaker students.
2. It was advised to apply atleast 4 projects from final year UG students for funds.
3. Mr. Adarsh K. and Ms. Anjana K., Assistant Professors were given the in charge of EDC cell and were encouraged to take up activities for the betterment of students.
4. Mr. SanalKumar T., HoD S&H was given the incharge for placement activities.

Signatures

Dr.SANGHEETHAA S., Principal

