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VEDAVYASA INSTITUTE OF TECHNOLOGY


CONSTITUTION OF LIBRARY COMMITTEE FOR THE YEAR 2018-2019

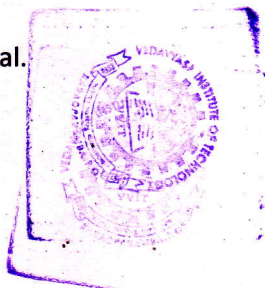
In compliance with the order of Dr. Sangeetha S, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, 2018, a committee as detailed below has been formed.


NAME OF THE COMMITTEE	LIBRARY COUNCIL FOR THE YEAR 2018-2019
Date of Constitution	15.07.2018
Aim of the Library Council	This council is meant to look for new requirements for books, Subscription of journals for every semester.
Meetings	At least one per semester, preferably well before the beginning of the semester.
Responsibility of the members	Collect suggestions from students and staff for any additional requirement of books To suggest subscription of journals , eBooks
Higher Authority / Management	The Committee will report to the principal
Members	Chair Person: Ms. Jayabharathy k, Librarian Members : Dr.Kavitha HOD CSE, Dr.Periasami HOD ECE, Prof. Balakrishnan HOD EEE, M.s Meenu AP CE, Mr. Vyshakh AP Mech

The Constitution was adopted by the members to achieve the aims and execution of duties.

Approved by  Dr. S Sangheetha, Principal.
PRINCIPAL

 **VEDAVYASA** INSTITUTE OF TECHNOLOGY
Near Ramanattukara, Karad Pambam P.O.
Malappuram District. PIN - 673 632




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VEDAVYASA INSTITUTE OF TECHNOLOGY			
Library Council Meeting			
Date:15 July 2018	Time:2.30 to 3 pm	Location : Office of Principal	
Meeting Called by	Dr. Sangheethaa S Principal		
Type of Meeting	Library council Review Meeting		
Facilitator	Ms. Jayabharathy, K, Librarian.		
Note-taker	Dr. Periasamy		
Attendees	Dr. Kavitha Murugesan, Dr. Periasamy C, Ms.Meenu, Ms.Aparna		
Agenda	To discuss requirement of books, journals, and others for the odd semester of 2018		
Discussion	Since, the new semester is about to begin soon, it was felt additions needed to be made to the library to serve the student community to a greater degree. In this context, proposal was made to purchase more books especially in Civil engineering.		
Resolutions	To inform HOD civil to prescribe books for purchase, and to buy recommended books.		
Action	Person Responsible	Deadline	Action taken on
Purchase of books	Librarian, HOD Civil	Immediate	28/08/2018
Signed. Dr. Periasamy C		Approved: Dr. Sangheethaa S Principal PRINCIPAL	



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Action report

D 208 2018 books are purchased

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VEDAVYASA INSTITUTE OF TECHNOLOGY

LIBRARY COUNCIL MEETING

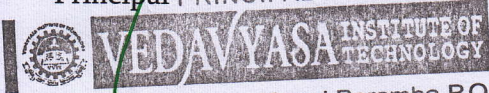
Action Taken Report of Meeting held on 15.07.2018

The following Actions were implemented.

908 New Books are purchased.

Date. 28.08.2018


Principal PRINCIPAL



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