



VEDAVYASA INSTITUTE OF TECHNOLOGY

Kakkove, Malappuram Dt, Kerala, 0483-2832157, Mob: 9446565077
Affiliated To AICTE, APJ Abdul Kalam Kerala Technological University, And Govt. Of India

Constitution of Admission Committee for the year 2023-24

In compliance with the order of Dr S. Sangheethaa, Principal, issuing from the requirement of Academic Regulations of APJ Abdul Kalam Technological University, Kerala, and Approval Process handbook 2018-19 of AICTE, a Committee as detailed below has been reformed.

Name of the Committee	Admission Committee 2023-24
Date of Constitution	15-01-2024
Responsibility of the members	It shall be the duty of the admission committee to do the periodic review of admissions policies and practices and promulgating and adopting any necessary revisions.
Higher Authority / Management	The Committee will report to the Principal

Designation in Committee	Name	Designation
Chairman	Dr. Arun Korath	Director
Member	Mrs. Divya K.K.	Assoc. Prof., CE
Member	Ms. Megha P.	AP, S&H
Member	Mrs. Amal Mohammed	AP, CE
Member	Ms. Sreekala	AP, ECE
Member	Mrs. Athira P	Non teaching staff

Responsibility of the Cell

- To prepare attractive brochures, prospectus and hand-outs for wider publicity and to collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year.
- To prepare plan for addressing 12th standard, diploma students as a career counselling activity and to place advertise mention newspapers regarding admissions as and when permitted by the respective Conveners of admissions.
- To assist the students and to interact with the parents during admissions and to advise the Principal on improving facilities from the feedbacks got from parents and students during admission counselling and to submit the list of admissions made by the college to the concerned competent authorities and get approved.

The Constitution was adopted by the members to achieve the aims and execution of duties.




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Approved by Dr. S. Sangheethaa, Principal.