

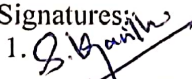

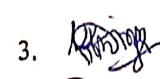
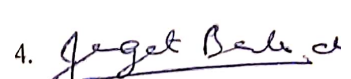




# Vedavyasa Institute of Technology, Karadparamba

## IQAC Meeting

Venue: Office of Principal	Date: 07/02/2020
Time 2:00 to 2:40 pm	
Chairperson: Dr S. Sangheetha, Principal	
Present: Dr S. Kavitha M, Vice Principal, Dr. Jugat Babu Dean Academics Ms. Divya K K HOD, CE, Mr. Rahul IR ECE, Mr. Vysakh ME, Ms. Priya N Gopi EEE, Ms. Sumisha, S&H.	
Discussion: The Second internal Audit of Odd Semester was evaluated. <ul style="list-style-type: none"><li>• Student Personal Data to be organized in each dept- To Follow the Data Sheet</li><li>• To comply with university regulations for practical courses;</li><li>• Academic Proceedings- To begin and prepare for external Audit</li><li>• To ask DAC to monitor discipline on campus since discipline and academic progress are correlated.</li><li>• To complete KTU requirements on attendance and CIE marks without violating Quality Standards</li><li>• To put together QAR for the Quarterly period documents</li><li>• To assess the status of NBA preliminary work</li><li>• To discuss the status of SAAC</li><li>• Quality Initiatives of IQAC to be submitted regarding workshops by each dept.</li><li>• E Newsletter to be submitted to Principal by Each dept Odd semester Activities</li><li>• Planned for OBE session from next week till 25.2.2020</li><li>• Faculty Evaluation to be done by Feb 15<sup>th</sup> 2020 after one month completion of classes.</li><li>• Series Exam for Even semesters will be conducted based on the Notification dated 22.1.2020 from University with 50% of syllabus Portion with 50 marks 2 hours duration.</li></ul> <p><b>"There shall be minimum two internal evaluation tests, each of two hours duration. Each test shall cover 50% of the syllabus and shall be 50 marks. Retest shall be permitted to the students who could not appear for the internal tests due to genuine grounds. Three days shall be utilized for conducting the internal evaluation tests".</b></p> <ul style="list-style-type: none"><li>• Question Papers for series exams to be prepared as per Blooms Taxonomy and evaluated by IQAC on or before 25<sup>th</sup> February 2020.</li><li>• Tech Talk of Faculty team is planned for February and March 2020 as Quality Initiative Program.</li><li>• Appreciation to Various Club Inauguration Activities.. Nature Club and Rejuvenation Club by S2 Students S&amp; H Dept Computer Society of India, ACE-CSE Dept EnSav Club and AEECE by ECE and EEE DEpt Indian Concrete Institute (ICI) by Civil Dept.</li></ul>	


IQAC members were urged to take a more active role.

Signatures:

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3. 
4. 
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Approved:

Dr S Sangheetha Principal

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