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**Dated 13.12.21**

**No: VVIT/PRL/ IIC.4 /2021-22/02/ Q2 council meeting/ Resolution**

The Second council meeting of Institution's Innovation Council (IIC), Vedavyasa Institute of Technology, Karadparamba (P.O), Ramanattukara (Via) Malappuram Kerala was called by IIC President Dr Periasamy Professor Department of Electronics and Communication Engineering to discuss upon the formulation and function of IIC & shared roles and responsibility among newly joined council members as per the guidelines of MHRD's Innovation cell.

| Sl.No | Name of Member                        | Member Type (Teaching/ Non-teaching / External Expert) | Key Role/ Position assigned in IIC | Signature |
|-------|---------------------------------------|--|------------------------------------|-----------|
| 1     | Dr. Sangeetha S Principal             | Teaching   | HOI                                |           |
| 2     | Dr. Periasamy C Professor             | Teaching   | IIC President                      |           |
| 3     | Mr. Vinod khanna, Assistant Professor | Teaching   | Convener                           |           |
| 4     | Dr Kavitha Professor                  | Teaching   | Innovation Ambassador              |           |
| 5     | Ms. Divya Assistant Professor         | Teaching   | Member                             |           |
| 6     | Mr. Shibi B Assistant Professor       | Teaching   | Member                             |           |
| 7     | Ms. Haseena Assistant Professor       | Teaching   | Member                             |           |
| 8     | Ms.Sabitha Rani Assistant Professor   | Teaching   | Member                             |           |

The council members met and discussed about the objective of IIC, type of activities (IIC calendar and Self-Driven), features of IIC portal for monthly report submission mechanism. The council members also discussed about collaborations with organizations to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centers and facilities in the Institute working towards promoting IPR, Innovation and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting on 01.02.2022

Date:13.12.21

Place: VVIT

Signature & Seal

(IIC President or HOI)

\*Minutes of meeting to be attached- attached

\*\* Attendance sheet of all the members to be attached- attached with minutes

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